

# EMILY & JO<sup>TM</sup>

## STATIONERY

Attached are your wedding stationery pdf's for checking.

**You have up to 2 amendments at this stage.**

If possible, its always a good idea to print off the pdf's at home/work.

### Here is our proof checklist for reference:

- Are all the stationery items you've ordered included in the proof?
- Are all fonts correct?
- Is the text spaced properly?
- Is the alignment correct?
- Double check all dates, names, professional titles, physical addresses, email, web addresses and telephone numbers and make certain you've included all relevant information.
- Double check that there are not abbreviations and that all dates and addresses are spelled out (i.e. Street versus St.)
- Double check spelling and punctuation.
- Are any design elements or motifs missing? Please note that all background patterns and borders are printed so if a pattern or border does not appear on your proof, it will not be printed.

It is important to note that once you have given final proof approval, you bear final responsibility for the design and typographical elements of your invitations and a really good idea to print the cards out at 100% to get an accurate representation of text size.

Any problems please do not hesitate to get in touch.

Best wishes,

*Emily & Jo*

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